

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William Allen Middle School
November 16, 2021 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2021
- B. Notice filed with the Burlington County Times on July 1, 2021

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present	Dr. Sandra Alberti
Present	Mr. Jack Fairchild
Present	Mrs. Katherine Mullin
Present	Dr. Mark Snyder
Present	Mr. Mark Villanueva
Present	Mr. Maurice Weeks (arrived 5:36 p.m.)
Present	Mr. David A. Weinstein
Present	Ms. Lauren Romano, Vice President
Present	Mrs. Caryn Shaw, President
Present	Mr. John Comegno, Esq., Solicitor
Present	Dr. Leonard Fitts, Interim Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Dr. Karen Benton, Director of Curriculum, Instruction and Innovation
Present	Dr. David Tate, Director of Special Education
Present	Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity (departed 6:40 p.m.)
Present	Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters

Moved by: Ms. Romano Second: Dr. Alberti Vote: 8 - 0

VI. Return to Public – 6:40 p.m.

Moved by: Ms. Romano Second: Mr. Weeks Vote: 9 - 0

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #22-103:

September 18, 2021 Executive Session
September 18, 2021 Special Meeting

October 19, 2021 Executive Session
October 19, 2021 Regular Meeting

Moved by: Dr. Alberti

Second: Mr. Fairchild

Vote: 9 - 0

September 21, 2021 Executive Session

September 21, 2021 Regular Meeting (as amended)

Moved by: Dr. Alberti

Second: Mr. Fairchild

Vote: 8 – 0, Abstain – 1
Abstention: Mrs. Shaw

B. Communications

C. President's Remarks

D. Educational Highlights –Superintendent's Monthly Report

- **Retirement Recognition** – Mr. Heiser recognized the following retiree:
 - Nancy Gonteski-Borborema – Bus Driver, Transportation Department

E. Student Board Representatives

- Claire Hurren, Senior Class Liaison, reported on activities which included a Veterans Day assembly, Madrigals' upcoming performances, upcoming vocal winter concert, AP exams and discussions on HS dress code.
- Lucas Megill, Junior Class Liaison, reported on the Veterans Day assembly which was streamed live to all classes so students could enjoy it. Mr. Megill stated that the assembly included musical performances and singing by the Madrigals, recognition of veterans and presentation of the U.S. Flag to former HS nurse Lisa Walko.
- Bhavika Verma, Sophomore Class Liaison, reported on spirit week activities which was a refreshing experience and return to normalcy that helped the students and school to feel unified. Ms. Verma also reported on the Thanksgiving Food Drive and donations students are bringing.
- Advait Wattal, Freshman Class Liaison, reported on spirit week and pep rally which is one of the best events he'd participated in and showed school pride by the students.

F. Board Committee Reports – Questions and Comments

- Curriculum** – Dr. Snyder updated the Board on a recent Curriculum Committee meeting. Topics included SEL status of students and staff, Character Strong program update, requirements for student name changes and fall assessment overview.
- Finance & Operations** – Mr. David Weinstein updated the Board on a recent Finance & Operations Committee meeting. Topics included debt refunding, testing site update, transportation issues, new driver hires and grant opportunities.
- Policy** – Mr. Fairchild updated the Board on the recent Policy Committee meeting. Topics included sexual harassment policy updates and the emergency virtual instructional plan.

- d. **Communications** – Mrs. Shaw updated the Board on the recent Communications Committee meeting. Topics included the shared services agreement with Haddon Township, community surveys to develop communication strategies, a calendar review, and alignment to the Strategic Plan objectives.
- e. **Ad-Hoc** – Dr. Alberti updated the Board on the recent Ad-Hoc Committee meeting. Topics included a timeline review for moving forward and a potential equity audit in the near future.
- f. **Negotiations** – Mrs. Shaw provided an update on the Negotiations Committee. The committee will consist of Dr. Snyder, Mr. Weeks, Mr. Villanueva and Dr. Alberti.

G. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mr. Weeks Second: Mr. Weinstein Vote: 9 - 0

2. Public Comment on Agenda Items

- a. Maria Lanel asked why the cleaning contractor isn't on the Board agenda for expenditure approval.
- b. Lisa Trapani, MEA President, thanked Dr. Fitts for his support and contributions.
- c. Claudine Leone of 425 Oldershaw Avenue thanked the district for the additional information on the COVID dashboard.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein Second: Mr. Fairchild Vote: 9 - 0

VIII. Reports to the Board

A. Business Administrator/Board Secretary

- 1. **Financial Reports of the Board Secy.** – September, 2021 – Exhibit #22-104
- 2. **Treasurer's Report** – July, 2021 – Exhibit #22-105

Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. Approval of Budget Transfers

I recommend approval of the budget transfers for the months of September, 2021 attached as Exhibit #22-106.

4. Approval of Bills

I recommend approval of the bills, in the amount of \$7,826,134.80 attached as Exhibit #22-107.

Approval of Items 1 – 3:

Moved by: Mr. Fairchild Second: Ms. Romano Vote: 9 - 0

Approval of Item 4:

Moved by: Mr. Fairchild Second: Ms. Romano Vote: 8 – 0, Abstain – 1
Abstention: Mr. Weinstein

IX. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policy be entered on first reading:

- Policy 5751 Sexual Harassment of Students (M)
- Regulation 5751 Sexual Harassment of Students (M)

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #22-108.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 2425 Emergency Virtual or Remote Instruction Program (M)

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #22-109.

Approval of Items 1 – 2:

Moved by: Mr. Fairchild Second: Ms. Romano Vote: 9 - 0

B. Educational Program

1. Burlington County Alternative School Placement for 2021-2022

The students listed are recommended for placement in the program at Burlington County Alternative School for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the students on Exhibit #22-110 for the 2021-2022 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

2. Home Instruction 2021-2022

Approval is requested for Home Instruction for students during the 2021-2022 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #22-111 for the 2021-2022 school year.

3. Special Education Out-of-District Placement 2021-2022

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Program (IEP).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #22-112 for the 2021-22 school year at the location indicated at the approved tuition rates with transportation provided.

4. Homeless Placements 2021-2022

The following homeless placement is recommended for approval.

MOTION:

I recommend that the Board approve the homeless student placement listed on Exhibit #22-113 for the 2021-2022 school year at the location indicated and at the approved district tuition rates, where applicable.

Approval of Items 1 – 4:

Moved by: Mr. Weinstein

Second: Dr. Alberti

Vote: 9 - 0

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #22-114.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #22-115.

3. Non-Resident Tuition Students 2021-2022

A resolution is requested approving acceptance of non-resident tuition students for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the 2021-2022 non-resident tuition student as listed in Exhibit #22-116.

4. Shared Services Jointure Agreement for Transportation Services To and From School

MOTION:

I recommend the Board approve the shared services jointure agreement for transportation services to and from school with Delanco Township Board of Education as per attached Exhibit #22-117.

5. 2021-2022 Special Olympics Play Unified Grant Application

MOTION:

I recommend the Board approve the submission and acceptance of the award of the Special Olympics Play Unified grant application for the 2021-22 school year in the amount of \$27,000, as per the attached Exhibit #22-118.

6. Cancellation of Outstanding Checks

MOTION:

I recommend the Board approve the cancellation of outstanding checks as per Exhibit #22-119.

7. Teacher Evaluation System Annual Adoption

MOTION:

Whereas, The Teacher Effectiveness and Accountability for the Children of New Jersey Act requires all New Jersey Public School districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

Whereas, the superintendent recommends that the Moorestown Township Public Schools Teacher Evaluation Model be adopted by the Moorestown Township Public Schools;

Therefore, The Board of Education adopts the Moorestown Township Public Schools Teacher Evaluation Model for the 2021-2022 school year.

8. Principal Evaluation System Annual Adoption

MOTION:

Whereas, The Teacher Effectiveness and Accountability for the Children of New Jersey Act requires all New Jersey Public School districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

Whereas, the superintendent recommends that the Mid-Continent Research for Education and Learning (McREL) Balanced Leadership Principal Evaluation Model be adopted by the Moorestown Township Public Schools;

Therefore, The Board of Education adopts the Mid-Continent Research for Education and Learning (McREL) Balanced Leadership Principal Evaluation Model for the 2021-2022 school year.

9. Termination of Contractor Agreement

MOTION:

A motion is requested approving termination of Independent Contractor Agreement between Moorestown Township Board of Education and My Own Two Hands, LLC effective November 3, 2021.

Approval of Items 1 – 9:

Moved by: Ms. Romano Second: Mr. Weeks Vote: 9 - 0

D. Employee Relations

- 1. Appointments** - Exhibit #22-120
- 2. Change of Position/Hours** - Exhibit #22-121
- 3. Movement on the Guide/Salary Adjustments** - Exhibit #22-122
- 4. Leave of Absence** - Exhibit #22-123
- 5. Resignation** - Exhibit #22-124
- 6. Retirement** - Exhibit #22-125
- 7. Termination** - Exhibit #22-126
- 8. Curriculum** - Exhibit #22-127
- 9. Substitutes** - Exhibit #22-128

10. Athletics/CoCurricular/Clubs - Exhibit #22-129

11. Licensure - Exhibit #22-130

12. Referral/Signing Bonus - Exhibit #22-131

13. Administrative Leave - Exhibit #22-132

Approval of Items 1 – 9:

Moved by: Dr. Alberti

Second: Dr. Snyder

Roll Call Vote: 9 - 0

X. Suspensions

A. Suspensions – Exhibit #22-133

B. Superintendent's HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - UES - #1
- Unsubstantiated
 - HS - #1

Moved by: Mr. Weinstein

Second: Mr. Weeks

Vote: 9 - 0

XI. Informational Only

A. Enrollment Information – November 1, 2021

School	2020-2021	2021-2022
High School	1289	1297
Middle School	626	610
Upper Elementary School	849	859
Elementary School	1043	1084
Total	3807	3850

B. Old Business

C. New Business

D. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Mr. Fairchild

Second: Mr. Weeks

Vote: 9 - 0

2. Public Comment

- a. Claudine Leone of 425 Oldershaw Avenue asked if the Board has exit interviews for Board members leaving the Board.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Mr. Weinstein Second: Mr. Fairchild Vote: 9 - 0

XII. Adjournment

Moved by: Mr. Weinstein Second: Dr. Alberti Vote: 9 – 0

Respectfully submitted,

James M. Heiser, CPA
Board Secretary